



eLearning Task Force, Faculty of Medicine Terms of Reference

A) Purpose

The mission of the eLearning Task Force is to make recommendations to senior leadership that will position the Faculty of Medicine as a global leader in eLearning (i.e., teaching, learning and scholarship) across the education continuum so that we can provide the best education for today's and tomorrow's learners.

The **eLearning Task Force** deliverables:

B) Current State at the FOM

- 1) Define eLearning
- 2) Identify and describe the existing strengths, weaknesses, opportunities and threats facing eLearning
- 3) Complete an eLearning inventory across the FOM of the following:
 - a) **Which** departments/programs/portfolios are engaged in eLearning
 - b) **Who** is currently engaged in eLearning initiatives (i.e., faculty and staff, existing partnerships)
 - c) **What** resources are available and used by faculty including:
 - i) Human resources
 - ii) Financial
 - iii) Technological resources (i.e. hardware, software, equipment)
 - iv) Space
 - v) Awards and Grants specific to eLearning
 - vi) How are eLearning innovations and success celebrated in the FOM
 - vii) Future requirements
 - d) **How** programs and curricula are being designed and implemented
 - e) eLearning scholarship
- 4) Identify opportunities for partnership and leadership with UofT eLearning initiatives.

C) Today's Global Leaders in eLearning

- a. Who are the global leaders in eLearning in higher education?
- b. What are their best practices in eLearning across the education continuum
 - i. What they are doing?
 - ii. How is eLearning facilitated in these organizations (i.e., Design and structure)
 - iii. Curricular innovation
 - iv. Research and Development
- c. What are their strategic priorities and what financial resources do they allocated to eLearning

D) Recommendations

Strategic recommendations that will help position the FOM as the leader in eLearning (i.e., teaching, learning and scholarship) across the education continuum.

- a. Immediate
- b. Short Term
- c. Long Term



Type:	Ad Hoc
Chairperson:	Dimitri Anastakis, Vice -Dean, Office of Continuing Professional Development Jay Rosenfield, Vice-Dean, Undergraduate Medical Professions Education
Responsible To:	Dean and Education Vice-Deans, Faculty of Medicine
Authority:	Advisory
Timeframes, Reporting and Deadlines:	Draft Terms of Reference for Dean Whiteside by January 2014 Progress report for discussion scheduled for Summer 2014 with a formal report scheduled for December 2014
Composition:	<p>Task Force Co Chairs Dr. Dimitri Anastakis, Task Force Co-Chair Vice Dean, Continuing Professional Development Dr. Jay Rosenfield, Task Force Co-Chair Vice Dean, Undergraduate Medical Professions Education</p> <p>Vice Deans of the Faculty of Medicine Dr. Salvatore Spadafora Vice Dean, Postgraduate Medical Education Dr. Allan Kaplan Vice Dean, Graduate and Life Sciences Education</p> <p>Vice Presidents, Education Dr. Ari Zaretsky Vice President, Education, Sunnybrook Health Sciences Dr. Patricia Houston Vice President, Education, St. Michael's Hospital</p> <p>Faculty of Medicine Stakeholders Peter Azmi, PhD Continuing Professional Development, i+e Office Tamara Bahr Manager, Instructional Design, Postgraduate Medical Education Nathan Bugden eLearning Resources Educator, St. Joseph's Health Centre Dr. Chi-Ming Chow Director, eLearning Innovation, Office of Integrated Medical Education Sam Chan Associate Director, Discovery Commons Dr. Maureen Gottesman Medical Director, Physician Assistant Program Susan Glover Takahashi PhD Director, Education and Research, Postgraduate Medical Education Nicole Harnett Director, Medical Radiation Sciences Graduate Program Judith Hunter PhD Dept. of Physical Therapy Dr. Simon Kitto Director of Research, Continuing Professional Development/Wilson Centre Scientist Dr. Marcus Law Deputy Pre-Clerkship Director, Undergraduate Medical Education Shamena Maharaj Organizational Development Associate Sunnybrook Health Sciences Centre Kim Moran Continuing Professional Development, i+e Office Joyce Nyhof-Young, PhD Faculty of Medicine</p>



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